

The seal of San Joaquin County, California, is a circular emblem. It features a central figure of a woman holding a scale of justice, with a sheaf of wheat and a bundle of grapes on either side. The words "SAN JOAQUIN COUNTY" are written around the top inner edge, and "CALIFORNIA" is at the bottom. The seal is rendered in a light green color.

# San Joaquin County Employment Opportunity

## **Information Systems Assistant Director**

### Information Systems Division

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#### **The position**

San Joaquin County is seeking an experienced and innovative information systems professional to serve as the Information Systems Assistant Director. The Assistant Director provides leadership for and administers the daily operational activities of the County's Information Services Division. This includes communications systems, computer applications, network infrastructure and coordination and management of projects. Technology has become an essential part of every aspect of County Governance and the Information Systems Assistant Director will work closely with the director to administer the direction, strategy, policy, and allocation of information technology resources for the County.

#### **The ideal Candidate**

The ideal Information Systems Assistant Director candidate should demonstrate excellent leadership and management skills and possess expert knowledge of all the latest information systems technology trends. Especially key is experience in and understanding of the complex and intricate nature of government technology and infrastructure needs. A Bachelor's Degree and at least 4 years of management level experience in a large-scale information technology environment is desirable.

#### **The department**

The San Joaquin County Information Systems Division (ISD) is a division of the County Administrator's Office. The mission of ISD is to support technology solutions that create opportunities to transform the way service is brought to the public through leading, integrating, partnering, educating, consulting, and supporting.

Click [here](#) to review the ISD Digital Services and Innovation Strategy for fiscal years 2020-23.

Recruitment Announcement  
1122-EI2400-EX

Equal Opportunity Employer

Human Resources  
44 N. San Joaquin Street  
Third Floor, Suite 330  
Stockton, California 95202  
Phone: (209) 468-3370

**SAN JOAQUIN**  
— COUNTY —  
*Greatness grows here.*

# Make San Joaquin County your new home!

A land of beauty, recreation and natural riches—from the waters of the Delta to the vines of the wine, San Joaquin County has it all. San Joaquin County boasts seven cities and some of the finest opportunities in the state for boating, fishing, camping, history-gathering, or just plain fun in the sun. Each city, as well as the unincorporated county areas, offers a unique opportunity to enjoy natural California beauty and nature, or music, arts and culture. Whatever your interest, it can most likely be found in San Joaquin County.

## Arts, Culture, and Recreation

The arts and culture provide a much-needed respite from everyday worries and the Haggin Museum, San Joaquin County Historical Museum, and Stockton Children's Museum are popular spots.

The Stockton Symphony, San Joaquin County Ballet, and Stockton Civic Theater provide important experiences for children and adults. The multi-cultural community offers a diversity of views and opinions in its art and culture, providing a wealth of knowledge about past and present on canvas and stage.

Over 75 languages are spoken within the region and there is richness in the blending of cultures and ways that creates an air of celebration about individual customs, foods and cultures.

San Joaquin County government provides nine community parks for boating, camping, and picnicking, swimming and organized sports. Annual family events include the Asparagus Festival, attended by thousands of fun-seekers from the County and beyond.

Individual cities and communities provide a host of other opportunities, from Lodi Lake Park and Nature Area to the Woodbridge Ecological Reserve. The County-owned and operated Micke Grove Park offers a zoo, rides and a historical museum to delight both children and adults. The San Joaquin Delta is one of the area's best kept secrets and offers some of the best boating in the state: more than 1,000 miles of waterways stretching from the Stockton Harbor to north of Sacramento and offering access to the San Francisco Bay.



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## Education

From preschool to higher education, the County has it covered with an abundant array of public or private opportunities to learn and grow. The University of the Pacific, California State University, Stanislaus-Stockton Center, Humphreys College and Law School, National University, and the San Joaquin Delta Community College offer a wide variety of choices for educational opportunities. The County's 17 school districts provide families with a wide choice for children's educational development.



## Agriculture

The county is one of the most agriculturally rich regions in California. Almonds are the leading commodity with over 104,000 bearing acres. Milk, grapes, walnuts, and cherries round out the top crops, with an abundance of other produce. Grapes make up 91,000 bearing acres, much of which are wine grapes. There are over 85 wineries within the Lodi Appellation offer opportunities for tasting and special events.

Weekly farmers markets throughout the county offer a cornucopia of fresh fruit and vegetables. Fruit stands and pick-your-own produce farms dot the countryside.

## Housing

Housing is plentiful in San Joaquin County and is affordable when compared to other nearby areas.

Housing ranges from new developments to historic homes found mostly in central Stockton and downtown Lodi. San Joaquin County is a place where families can grow, learn, and experience the nature and beauty of the California landscape while benefiting from the unique opportunities - cultural, recreational, and educational - that the area provides.

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# Information Systems Assistant Director

## Typical Duties

This is a general guideline. Responsibilities and duties assigned may expand beyond those identified.

- Assist the Director in planning, organizing and coordinating Information Systems Division and Communications Division services.
- Administers, manages and coordinates the daily operational projects and activities of the division. Assumes full responsibility for the division in the absence of the Director.
- Through subordinate supervisors, directs and evaluates the systems and programming work of the division. Ensures that all objectives and commitments are met.
- Ensures application reliability, security, performance, and data integrity and disaster recovery functions.
- Evaluates new developments in the IT industry and communicates to customers (departments) potential benefits which may be realized.
- Implements and encourages the strategic direction for Information Technology including consultative services on a countywide basis to improve operational effectiveness of information technology.
- Initiates projects to review, evaluate, recommend and implement approved changes in technology or service practices to improve the efficiency of the division.
- Develops training plans and programs to promote the development of staff for the benefit of the County.

## Desirable Qualifications

**Education:** Graduation from an accredited four year college or university with a Bachelor's Degree in computer science, public or business administration, or a closely related field.

**Experience:** Four years of experience in a management capacity which included managing large-scale, complex information systems and implementing complex, advanced information technology projects.



## Wellness

San Joaquin County is dedicated to providing its employees with a great benefit package and is interested in their overall well-being. Through our SJC Engage wellness program, San Joaquin County employees and eligible dependents are offered support in the way of various workshops, courses, and programs in areas such as Physical and Mental Wellness, Professional Wellness, and Financial Wellness. Employees also enjoy special employee pricing through Perks at Work.

For additional information regarding the wellness program, please [click](#) to visit the SJC Engage website.

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# Information Systems Assistant Director

## Compensation and Benefits

Approximate Annual Base Salary:

**\$136,010—\$165,322**

- **Cafeteria Plan:** In addition to base salary, the County offers a Cafeteria Plan in the annual amount of \$24,023 which is considered the employer's benefit contribution and may be used to purchase medical, dental, and vision coverage. Depending on a candidate's health plan selection, premiums not paid by the Cafeteria plan allowance will be the employee's responsibility through a pre-tax deduction. Unused monies are paid as additional salary.
- 2% employer contribution to the County's 457 Deferred Compensation Plan
- Vacation cash-out up to 8 days annually
- 1937 Retirement Act plan with reciprocity with CALPERS
- 125 Flex Spending Benefits Plan
- 12 days sick leave annually; unlimited accumulation
- 14 paid holidays per year
- 10 days administrative leave per year
- 15 days of vacation leave (20 days after 10 years and 23 days after 20 years)

## Potential cashable compensation

	Step 1	Step 5
Annual Salary	<b>\$136,010</b>	<b>\$165,322</b>
2% Deferred Comp	\$2,720	\$3,306
Vacation Cash-out 8 days	\$4,185	\$5,087
Cafeteria	\$24,023	\$24,023
<b>Total</b>	<b>\$166,939</b>	<b>\$197,738</b>

For more information, please access the County's benefits website: [sjgov.org/department/hr/benefits](http://sjgov.org/department/hr/benefits)

This class is exempt from the San Joaquin County Civil Service system and is an "at-will" position.

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## Recruitment Incentives\*

- Reimbursement of qualifying moving expenses up to \$5,000.
- Vacation accrual rate consistent with candidate's total years of public service.
- Sick leave credit up to 160 hours of unreimbursed sick leave from the prior public sector employer.

*\*Recruitment Incentives may be available. Incentives must first be approved by the County Administrator.*



## Application and Selection

If warranted by the number of applicants, applications may be reviewed by a screening panel. If utilized, the screening panel will select those most qualified to be considered for participation in the selection processes.

Final candidates will be interviewed by the Information Systems Director.

A background investigation will be required for all final candidates. Final appointment will be conditional upon passing a drug screening test as well as DOJ Live Scan fingerprinting.

To apply, submit a completed application and supplemental questionnaire on or before the final filing date.

Visit our [webpage](#) or scan this QR code with your smartphone's camera.



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